

# Cumbres & Toltec Scenic Railroad Commission Regular Meeting

## Agenda

Saturday, May 20, 2023, 9am

Chama Fire Station Classroom, 479 4<sup>th</sup> Street, Chama, NM

Public Input- Employees and the public are welcome. Comments/questions may be allowed upon being recognized by the Chairman. Comments and questions may be no longer than 3 minutes and must adhere to any other requirements established by the Chairman. Comments regarding (a) personnel matters, (b) relations and negotiations with contractors for goods and services, (c) state and federal regulatory matters pertinent to the operation of the C&TSRR, (c) legal and litigation matters involving the Commission, (d) development of strategic business plans, (e) matters required to be kept confidential by federal or state law, (f) reviews and interpretations of provisions of the Interstate Compact agreements and enabling legislation, and (g) minutes of previous Executive Sessions may not be addressed in the public portion of the meeting but rather in Executive Session upon advance request. All public speakers must indicate their desires by registering prior to the meeting, noting specifically the topic to be discussed, and will become part of the recording.

1. Call to Order\*
2. Pledge of Allegiance
3. Approval of Agenda\*
4. Approval of the Minutes from the February 23, 2023 Regular Commission Meeting
5. Approval of the Minutes from the April 26, 2023 Special Commission Meeting
6. Approval of the Minutes from the April 30, 2023 Special Commission Meeting
7. President's Report: Scott Gibbs
8. Superintendent's Report: Marvin Casias
9. Financial Report: Alysia Martinez
10. Marketing Report: Abigail Martinez
11. Local Affairs Report
12. Capital Projects Report
13. Friends of the CTSRR Report: Tim Tennant
14. New Business\*:
  - a. Presentation of FY22 Audit: Joshua Trujillo, CPA, SJT Group, LLC
  - b. Approve/Disapprove Resolution 2023-005: A Resolution to Accept the Audit Report for the Cumbres & Toltec Scenic Railroad Financial Records for Fiscal Year 2021-2022
  - c. Approve/Disapprove Resolution 2023-006: A Resolution to Approve the Cumbres and Toltec Scenic Railroad Commission Policies and Practices Manual Version 8.0
  - d. Approve/Disapprove Resolution 2023-007: A Resolution to Adopt FY24 Budgets
  - e. Approve/Disapprove Resolution 2023-008: A Resolution to Approve a Contract with Burt & Company CPA's LLC for Bookkeeping Services
  - f. Approve/Disapprove Lease Agreement for Electric Vehicle Charging Station by and between Cordova Contracting & Development, LLC, and Cumbres & Toltec Scenic Railroad Commission
  - g. Approve/Disapprove Rotary Club of Chama Valley request to plant tree on Commission property
15. Old Business\*
16. Executive Session\*\* : Personnel Matters
17. Actions following Executive Session
18. Adjournment\*

*\*Items specified for Agenda in Commission Rules*

\*\* An Executive Session may be called at any time during the meeting, pursuant to the Commission's Policy and Practices Manual v7.0, adopted March 29, 2012 regarding limited personnel matters; strategy preliminary to attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant, discussion of the purchase, acquisition or disposal of real property or water rights by the public body. The Governing Body may revise the order of the agenda items considered at this Open Meeting. Commission meetings are open to the public. If you are an individual with a disability who needs an auxiliary aid, service, or other accommodation to attend or participate in a hearing or meeting, please contact the Commission office at 575.219.3306 at least 3 days prior to the meeting so that accommodations can be made accordingly.