

Cumbres and Toltec Scenic Railroad Commission Meeting

C&TSRR Commission Minutes

October 29th, 2016 9:00 AM

Chama Senior Center

1. Meeting was called to order by Vice-Chairman Lucy Kay at 9 am.
2. Pledge of Allegiance led by Commissioner Elbrock.
3. Commissioner Kay welcomed new NM Commissioner Dick Cowles. Recognized special guests Assistant Attorney General Audrey McKee, Director Gutierrez and PRC Commissioner Espinoza.
4. Commissioner Love moved to approve the agenda, Commissioner Elbrock seconded the motion, motion carried.
5. Commissioner Elbrock moved to approve the Minutes from July 2016, Commissioner Love seconded the motion, motion carried.
6. Presentation by PRC Commissioner Espinoza and Director Gutierrez to discuss their role in ensuring safety.
7. Presidents Report – John Bush

The 2016 operating season has been successful. The un-audited passenger count for regularly scheduled trains including daily, dinner, geology, botany and Galloping Goose operations is 35,396 this compares to 36,170 last year. This represents an un-audited decrease in ridership of approximately 2.1% decrease in ridership. These numbers do not include charter ridership, FOCTS charter operations or the fireman and engineer schools. 298 regular excursion trains, 9 dinner trains, one FOCTS dinner train, for a total of 308 trains were scheduled this season. Including Pre-season, NG Rendezvous, FOCTS and additional private charters, there were 18 charter trains run, 18 Engineer's school trains, 28 helper locomotive trips, 19 MOW trains and 8 Galloping Goose trips. A grand total of 399 trains. No trains were cancelled, but 1 train was affected by a rock slide on July 4. The performance rating for the season was 99.7%.

We have completed the fundraising feasibility study for Locomotive #168 with Arroyo Fundraising and have raised \$68,167.18 from all sources. The work is progressing on RPO #65 is approaching the point at which attention can be turned to Coach #292.

8. Financial Manager Report

- a. Financial Report – George Canham- George introduced Rebecca Hardin and Becky Falk to the accounting team. The 2016 Audit is complete and shows a positive result from Operations. Commissioner Love moved to accept the audit, Commissioner Elbrock seconded the motion, motion carried.

9. Commissioner Reports

- a. Chairman Report – Commissioner Love verbalized appreciation for the success of the 2016 season.
- b. Vice Chairman Report – Commissioner Kay discussed Launch and its marketing approach. We will continue working with the PR team of Joy Meadows and Rich Grant.
- c. Secretary Report - Commissioner Elbrock discussed the Community Liaison program. Kim Smith Casford discussed her job and is pleased at how things are going. Her goal is to relieve John and the management company of day to day customer inquiries. She has been working with our web site personnel to update the community lodging and shopping opportunities.
- d. Treasurer Report – Commissioner Love expressed his appreciation to George for his hard work.

10. Friends of C&TSRR Report – Tim Tennant

- a. Tim Tennant stated that the work sessions are complete. They had 32 volunteer docents this season which put in 4000+ hours. There were 553 active volunteers at the sessions that put in 22,000 hours. Discussed World Heritage Site status and what it would take to achieve this status. They are continuing to research this process. Commissioner Love asked that they keep the dialog going and he pledged his own time to help with the process.

11. Unfinished Business*

- a.

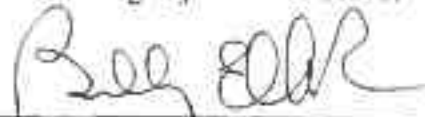
12. New Business*

- a. Chama Visitors Center - Kim Smith Casford stated the Chamber, Village, and County of Rio Arriba have been working to solve the closing of the visitor center. They are seeking financial support from the Railroad as well. Scott Flury added that he is thrilled with the support of the above entities. The County will be taking the lead role of hiring an employee. John Bush stated that the CTO will address this and support the Visitor Center.
- b. Ratify 2017 pricing and scheduling plan – Commissioner Love moved to approve. Commissioner Elbrock seconded the motion, motion carried.
- c. Allocation of HPA funds for new wheels for tank cars – Commissioner Cowles moved to approve up to \$37,200 for the purchase of new wheels from the HPA fund, Commissioner Elbrock seconded the motion, motion carried.
- d. Allocation of HPA funds for materials for Sand House rehabilitation – Commissioner Elbrock moved to approve \$50,000 for the materials for the Sand House rehabilitation, Commissioner Cowles seconded the motion, motion carried.
- e. Approve latest revision of Policies & Practices v5.0 – Commissioner Elbrock moved to approve. Commissioner Love seconded the motion, motion carried.
- f. Election of Commission offices and state assignments for October 29, 2016 to October 2017. Commissioner Cowles moved to approve, Commissioner Elbrock seconded the motion, motion carried.

Chairman Lucy Kay
Secretary Dan Love

Vice-Chairman Billy Elbrock
Treasurer Dick Cowles

13. Meeting adjourned at 10:40.



Commissioner Billy Elbrock