

Cumbres and Toltec Scenic Railroad Commission Meeting

2:00 p.m. – October 21, 2015

Chama Senior Center

C&TSRR Commission Minutes

1. Meeting Called to Order*- Dan Love 2:00 PM
2. Pledge of Allegiance led by Commissioner Billy Elbrock
3. Introductions – Welcome new Commissioner Lucy Kay and JD Bullington, proposed NM lobbyist
4. Approval of Agenda – Commissioner Love stated that the Commission will need to go into Executive Session to discuss the locomotive swap. Commissioner Randall moved to approve, Commissioner Kay seconded the motion, motion carried.
5. Approve the Minutes from July 16, 2015 and October 12, 2015. Commissioner Randall moved to approve the minutes from July 16, Commissioner Elbrock seconded the motion, motion carried. Commissioner Randall moved to approve the minutes from October 12 with removal of last sentence of the first paragraph under new business, Commissioner Kay seconded the motion, motion carried.
6. Presidents Report – John Bush – see Johns report
 - a. Train Operations Report – John Bush gave recap of 2015 season. Final ridership 36,170.
 - b. Maintenance and Repair Report – John Bush stated Chama bridge work to start October 26.
 - c. Tracks Across Borders Scenic Byway update – John Bush – Have been 4 meetings, with an LLC being set up, development of mission statement, by-laws, and working on application for non-profit status.
 - d. Historic Car Fleet update – Master Plan is complete and we have applied for a grant for \$200K.
 - e. Reservation Report including preliminary 2015 season results –John Bush 9.8% growth over 2014
 - f. Marketing Report –Lee Bates stated that the brochures will be ready by Thanksgiving.
7. Finance Manager Report
 - a. Financial Report –George Canham – on-site audit report work complete and due around Dec. 1
 - b. Capital Project Report –John Bush and George Canham – cap funding 1.1M from CO and 645K from NM. Locomotive, track and water system, bridge, match for Interpretive Center. Discussed Candelaria funding support and their providing capital funding for operating needs. Summary of FY 2014/15 - For the train operation, profit \$86K. Commission loss of \$34K. Net combined profit \$52K.
8. Commissioner Reports
 - a. Chairman Report* – Dan Love/capital project
 - i. CO appropriations update – Expecting same amount, but there is a possibility of decreased funding due to the Tabor law that limits appropriations. We hope to go to a 5 year funding cycle.
 - b. Vice Chairman Report – Randy Randall/finance – Significant work by George in cleaning up books.
 - i. NM appropriations update – Skeptical but hopeful for the same as 2015.
 - c. Secretary Report – Lucy Kay/marketing-Wants to commend Lee Bates for his marketing efforts.
 - d. Treasurer Report – Billy Elbrock/local affairs – Thanks to Kim Smith Casford. Kim followed with Community Relations update.
9. Friends of C&TSRR Report – Craig McMullen
 - a. General info - 7 work sessions, 30% increase in participation, 1st year of having 7 full week sessions in Antonito. Want to be listed as World Heritage Site.
10. Unfinished Business*
 - a. Discuss 478/483 Locomotive swap – Commissioner Elbrock moved that the Commission move to Executive session at 3:00 PM, Commissioner Kay seconded the motion, motion carried. Back from executive session at 3:30 PM. Commissioner Elbrock moved to return to open session, Commissioner Randall seconded the motion, motion carried.

Commissioner Love stated that he would entertain a motion to ratify the actions that were previously taken to both appoint John Bush as negotiator and to ratify the agreement that was achieved in the July Commission meeting. Commissioner Kay moved to ratify prior agreement, Commissioner Randall seconded for sake of discussion. Discussion and public comment followed. By voice vote, Commissioner Love voted yes, Commissioner Kay voted yes, Commission Randall voted no,

Commissioner Elbrock voted no. Commissioner Love stated that the motion did not pass.

Commissioner Randall asked President John Bush to leave the meeting to call the D&S to let them immediately know of the results of the vote by the Commission. The agenda was taken in a different order to facilitate the absence of Mr. Bush.

- b. Approve/Disapprove replace of NM Lobbyist – Commissioner Randall moved to approve JD Bullington Government Relations as the NM lobbyist, Commissioner Elbrock seconded the motion, discussion followed. Motion approved.
 - c. Approve/disapprove revised Internal Control Procedures. With having requested additional information, Commissioner Randall moved that the Commission formally accept the recommendations and that we table ratification until we receive additional information, Commissioner Elbrock seconded the motion, motion approved. Will be on January agenda for final approval.
 - d. DOT grant for Chama Interpretive Center – will be meeting with NMDOT on Thursday, Oct 22 to clarify status of grant and ensure that a 90 day lack of fund request will not put grant in jeopardy.
 - e. Approve/disapprove Commission funding for Locomotive 168 – John will work to determine the amount of work required so we can set goals for fundraising before we move forward. Commissioner Randall moved to table, Commissioner Elbrock seconded, motion carries. Was tabled at the July Commission meeting as well.
 - f. Approve/disapprove ratified addendum for Toltec Gorge Catering – It appeared that this addendum had been previously ratified, however to be sure, Commissioner Randall moved to approve, Commissioner Elbrock seconded the motion, motion carried.
11. New Business*
- a. Approve/disapprove 2016 Season Ticket Pricing/Schedule – Commissioner Kay moved to table until the next meeting to allow for discussion, Commissioner Randall seconded the motion, motion carried. Operations was advised to use a rate range or indicate pricing from a specific level to eliminate any delay in the production of a brochure. Operations was requested to work toward a flexible pricing structure for this next season.
 - b. Election of Commission Officers & slate assignments for October 22, 2015 to October 2016:
Chairman Randy Randall Vice-Chairman Lucy Kay
Secretary Billy Elbrock Treasurer Dan Love
Commissioner Randall moved to approve, Commissioner Elbrock seconded the motion, motion carried.

12. Adjournment – 4.22 PM Commissioner Elbrock moved to adjourn, Commissioner Kay seconded the motion, motion carried.



Commissioner Elbrock, Secretary