

# Cumbres and Toltec Scenic Railroad Commission Meeting Minutes

11:00 a.m. – Saturday January 24

Conejos Parish Hall

West of US Hwy 285 in Conejos

## 1. Meeting Called to Order- 11:01 AM

### Attendance-

Chairman Dan Love

Secretary Pete Foster

CTO President John Bush

Vice Chairman Randy Randall

Treasurer Billy Elbrock

2. Approval of Agenda – Commissioner Elbrock moved to approve, Commissioner Randall seconded. No discussion. Motion carried 4/0
3. Approval of Minutes from October 16, 2014 and Special Telephone Meeting on January 5, 2015– Commissioner Elbrock moved to approve, Commissioner Randall seconded. No discussion. Motion carried 4/0
4. Presidents Report – John Bush
  - a. Train Operations Report – John Bush  
Cost analysis for Christmas Trains came to \$8231.22 with 576 volunteer hours from employees and community members. Media value is estimated at \$28,350.00. Total ridership was 2477.
  - b. Maintenance and Repair Report – John Bush  
We have been able to keep crews on in both the Chama and Antonito depots. The 1472 continues for Locomotive 487, waiting for Starfire to complete calibration. 487 will be back in service for opening day. We have a special charter in March. PA systems are repaired and coaches are getting paint and luggage racks installed. The Historic Car Project is starting with RPO 65. The Cascade Trestle report is back and shows that the bridge is secure with the only item needed is for the track to have minor alignment.
  - c. Reservation Report –John Bush  
Total ridership for 2014 was 33,062. Reservations thus far for 2015 are at 2140 as compared to 561 for the same period of time in 2014.
  - d. Marketing Report – John Bush and Lee Bates  
Groups are showing growth as we are proactively contacting groups and advertising in group magazines. Corrine attended ABA Convention for the second year in a row, making good contacts. The brochures are out and the new ticket jacket was discussed.
5. Finance Manager Report
  - a. Financial Report – John Bush and George Canham  
George stated audit is completed, and should be to us on Monday, January 26. He also gave brief description on numbers from balance sheet and profit & loss in all accounting classes for December 2014.
  - b. Capital Project Report – John Bush and George Canham  
We are encouraged that we will get funding from NM and CO.
6. Commissioner Reports
  - a. Chairman Report\* – Dan Love  
Commissioner Love asked that each commissioner agree to a specific area of the operations for inquires and reporting. Commissioner Love will cover marketing/PR, Commissioner Randall will cover Finance, Commissioner Foster will cover Capital Projects and Commissioner Elbrock will cover Community Relations.
  - b. Vice Chairman Report – Randy Randall  
Reiterated that no Commission decisions are made at the CTO meetings.
  - c. Secretary Report – Pete Foster  
Commissioner Foster thanked George Canham for a very thorough Capital report.
  - d. Treasurer Report – Billy Elbrock

Commissioner Elbrock reported that the railroad will be working closely with the school and the BLM on a clean-up project along the tracks south of Antonito on Earth Day, which is Wednesday, April 22.

7. Friends of C&TSRR Report – Tim Tennant

- a. Tim handed out copies of the project plan, schedule and team leader report for 2015 work sessions, stating that he has 30 commitments for sessions already. He thanked the railroad for getting the brochures out in time for the train shows. The Friends and the C&TSRR will be worked in collaboration to put on a special train for specific donors on May 31.
- b. The Friends asked the Commission to approve funding of \$2986.17 to complete two siding projects that were incomplete from 2014. Commissioner Randall moved to fund from the HPA fund, Commissioner Elbrock seconded the motion, motion passed 4/0.

8. Public Input –

1. Tom Hendershott, Chama, on behalf of the Chama Rotary and the Philmont Scout Ranch, would like to thank the C&TSRR and its employees for the donated train tickets and their participation in the Chama Chile Ski Classic.
2. Dee Bates, Chama, on behalf of the Chama Valley Chamber of Commerce, would like to thank the railroad for their participation in the chamber events, and for the railroad paying for the new ticket jackets that will help the merchants.

9. Unfinished Business\*

a.

10. New Business\*

1. Rich Casford, Corporate Treasurer for RGRPC, donated the printing rights for the C&TSRR route map, to be sold exclusively at the C&TSRR Retail Stores.
2. Commissioner Randall moved to accept the Revised Policies and Practices as amended with 72 hour notice of all meetings, Commissioner Elbrock seconded the motion, motion passed unanimously by role call.
3. Commissioner Randall moved to authorize the C&TSRR Commission to set up an account to fund to a level of \$5000 from the HPA fund for use of incidental expenses related to the Historic Car Project that are not covered under grant funding. Commissioner Foster seconded the motion, passed 4/0.
4. Commissioner Randall moved to authorize payment from the HPA funding to the Commission for the sum of \$3620.00 for the purchase of wedges by the Friends. Commissioner Foster seconded the motion. The Commission stated that the Friends could use the money they have reserved for this payment on future Friends projects. Motion passed 4/0.
5. Dick Cowles presented the following resolution: The C&TSRR Commission has determined to enter into a cooperative agreement with the New Mexico Department of Transportation for a project to acquire the right of way, including related design services, for a Chama Interpretive Center in accordance with the Statewide Transportation Improvement Plan, dated November 10, 2014 control number 5100181. Commissioner Randall moved to approve the resolution, Commissioner Foster seconded, passed 4/0.

11. Executive Session re: Personnel Compensation – break at 1:30 PM, reconvened at 1:35.

- a. Commissioner Foster moved to approve the compensation for President John Bush, Commissioner Elbrock seconded, motion carried 4/0.

12. Adjournment – 1:35 PM



Commissioner Pete Foster, Secretary