

# **Cumbres and Toltec Scenic Railroad Commission Meeting**

Thursday, March 29, 2012; at 10:00 a.m; at Chama Senior Center, (formerly Cookin' Books)  
2449 Hwy 84--64, Chama, NM.

## **Agenda**

1. \*Call to Order – Randy Randall (1 min.)
2. Introductions – Randy Randall (5 min.)
3. Approval of Agenda – Randy Randall (2 min.)
4. \*Approval of Minutes of Nov. 17, 2011 & Dec. 22, 2011 Meetings– Randy Randall (2 min.)
5. \*Report of Chairman – Randy Randall (10 min.)
6. Report of Executive Director – Leo Schmitz (5 min.)
7. Report of HRM –
  - A. President – Al Harper (15 min.)
  - B. Treasurer & Review Train Operating Budget – Cathy Swarts (15 min.)
  - C. General Manager – Paul Schranck (15 min.)
  - D. Marketing Report – Chris Czmyrid (15 min.)
8. Review: Capital Projects, Commission Budgets & Cash Flow–Leo Schmitz (15 min.)
9. Report of Friends of C&TS RR – Tim Tennant (15 min.)
10. Report of Legislative Activity – Randy Randall, Dan Love (5 min.)
11. Report of Grant & Funding Activity – Dan Love (5 min.)
12. Public Input – Randy Randall (30 min.)
13. \*Unfinished Business
  - a.
14. \*New Business
  - a. Approval of Open Meetings Resolution – Dan Love (10 min.)
  - b. Approval of Commission Policies & Procedures Manual – Dan Love (15 min.)
  - c. Approval of Revised Train Operating Budget – Cathy Swarts (15 min.)
  - d. Approval of Fares and Schedules for 2012 Season – Randy Randall (15 min.)
  - e. Approval of Train Operating Budget FY 12-13 – Cathy Swarts (15 min.)
  - f. Approval of Historic Preservation Fee – Randy Randall/Al Harper (15 min.)
  - g. Approval of Liquor Business Plan – Randy Randall (10 min.)
  - h. Approval of Bus Contract – Randy Randall (10 min.)
  - i. Approval of Osier Food Contract – Randy Randall (10 min.)
  - j. Approval of Revised Capital Plan & Budget – Leo Schmitz (15 min.)
  - k. Approval of Revised Commission Budget – Leo Schmitz (10 min.)
  - l. Acceptance of Audit Report FY 10-11 – Leo Schmitz (10 min.)
  - m. Other Business
14. \*Adjournment

*\*Items specified for agenda in Commission rules*

The Commission Meetings are open to the public. The final agenda will be available no later than 10:00 a.m. on March 28, 2011. A copy of the final agenda may be obtained by contacting the Commission's Office at 719-376-5488, or by attending the meeting. Disabled members of the public, who are in need of reasonable accommodation, should contact the Commission's Office at (719) 376-5488. Also, disabled persons who need public documents, such as agenda and notices in accessible formats, should contact the Commission's Office.